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OFFICE OF THE PRINCIPAL

**BAHONA COLLEGE:: P.O. BAHONA:: JORHAT**

(AFFILIATED TO DIBRUGARH UNIVERSITY)

Ref: BC/R-40/Phase-II/18

Date 03/10/2019

**DETAILED NOTICE INVITING QUOTATIONS**

Principal, **Bahona College** invites sealed Quotations under Two Bids system from reputed manufacturers/ authorised dealers/ registered firms/ suppliers affixing court fee of Rs 8.25 for Supply of Laboratory Equipments, ICT Equipments. Library Books, Sports Equipments to Bahona College under the RUSA grant within 10 days of this notification as stated below. The quotation papers may be collected from College office on office working days by paying Rs 500.00 only or downloaded from the College website [www. bahonacollege@edu.in](http://www.bahonacollege@edu.in). The downloaded form should be submitted along with a D/D for Rs 500.00 in favour of Bahona College, payable at Jorhat.

Sl No	Project ID	Description	Time of Completion
1	1.0/C-8378/03/68	Supply of Laboratory Equipments	30 days
2	1.0/C-8378/03/68	Supply of ICT & Audio Equipments	
3	1.0/C-8378/03/69	Supply of Library Books & Journals	
4	1.0/C-8378/03/65	Supply of Sports Equipments	

Last date of submission of quotation: **14 th October 2019**

Date of opening of sealed quotation\*: **17<sup>th</sup> October 2019 (1 pm)**

(Eligible bidder may be present at the time of opening Quotations)

\*In case of unscheduled holiday/ bandh occurs, the next working date will be considered

Application for Quotation must include the photocopy of Firm registration certificate, PAN, GST certificate, GST and Income tax clearance certificate, and credential for works done.

The sealed envelope containing quotations should be superscripted on the top for which the quotation is submitted. Technical bid and Financial bid should be sealed in separate covers duly superscribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed as "Technical & Financial Bid for the supply of (mention the head for which quotation is submitted)". Technical bids shall be opened at the first instance and evaluated by the committee. At the second stage financial bids of the only technically qualified bidders shall be opened for financial evaluation and ranking before awarding the contract.

Principal  
Bahona College  
P.O. Bahona, Jorhat-785101

## ELIGIBILITY CRITERIA FOR PARTICIPATING IN THE **BID**

(i) The bidder should have experience of supplying such type of materials to College/University (ii) Bidders must have financial capability of supplying the above items and sufficient credentials shall have to be furnished. (iii) At least two supply orders and work done certificates for last 3 years shall have to be furnished.(iv) Authorised dealer has to submit the certificate and necessary documents along with the quotations. (v) Except books the bidder may quote all or some specific items as per their choice.

## TERMS AND CONDITIONS

1. Payment: Payment will be made 100% after successful Installation and Satisfaction.
2. Quantity: College reserves the right to vary in quantities and omit items at the time of placement of purchase order.
3. Except supply of books, the bidder may quote all or some specific items as per their choice. But in case of supply of books, the bidder has to supply all the items as per purchase order.
4. Bank Guarantee: The successful bidder shall be required to furnish a Bank Guarantee of 5% of the total value which will be refunded after a warranty period of 01 year more which is applicable. The performance guarantee shall be in favour of "Principal, Bahona College, Bahona, Jorhat, ASSAM".
5. Agreement: The successful bidder shall be required to enter into an agreement with the Principal for providing the comprehensive irrecoverable warranty.
6. Quality: The material to be supplied /installed as per specification shall be tested at the time of delivery. In case of failure in the test, entire material will be rejected and fresh material to be supplied.
7. Tax: Tax to be shown separately and will be deducted at source.
8. Delivery: Materials to be delivered at College and delivery of to be within 30 (thirty) days from the date of issue of purchase order.
9. The RUSA Project monitoring committee of Bahona College reserves the right to accept or reject any or all the quotations without assigning any reason thereof and is not bound to accept the lowest or any rates.
10. The RUSA monitoring committee of Bahona College reserves the right to split the items from the quotations to different suppliers with proper justifications.
11. The decision of the RUSA project monitoring committee of Bahona College shall be final and binding in all cases.

## PART A: TECHNICAL BID

1. Name of the Firm:
2. Name of the Owner/ Partner/ Director:
3. Father's Name/ Husband's name:
4. Office Address:

City: District:

State: Pin Code:

Mobile No. E-mail ID:

- 5. Firm registration No**
- 6. Year of establishment:**
- 7. Full particulars of the bankers of the firm:**

(a).Bank A/C No.: 

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(b). NAME OF BANK ACCOUNT

(c). Bank Name:

BRANCH:

(d). IFSC code:

- 8. Registration Details:** (Self-attested copies of all Certificates / Licenses / Permits /Registrations, etc., should be enclosed failing which the application is liable to be rejected outright)
  - a. PAN/GIR No.:
  - b. Service tax registration No.:
  - c. GST Registration No.:

**9. Dealership/ Stockist/ Agency of the specified items (Please enclosed the relevant documents)**

Items/ Catagory	Company	Valid upto

**10. Experience in supplying the specified items (last three years):  
(Please enclosed the relevant documents)**

Supplied to (Name & Address of the organization)	Items supplied	Date of completion	Value of contract

**11. Is there any technical person available with the firm for installation & demonstration of the item: Yes/ No**

**12. Any other information:**

Date:

Signature of authorized person.

Place:

Full Name:

Company's seal

**DECLARATION:**

I .....Son/Daughter  
ofShri .....Proprietor/Partner/Director/Authorized  
Signatory of .....am competent  
to sign this declaration and execute this tender document.

I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

The offered product in this tender fulfills the detailed technical specification as mentioned in the Financial Bid.

The information/document furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Date: \_\_\_\_\_ Signature of authorized person.  
Place: \_\_\_\_\_ Full Name:  
\_\_\_\_\_ Company's seal

N.B. The above declaration, duly signed and sealed by the authorized signatory of the company should be enclosed with the Technical tender (Part A)

**PART B: FINANCIAL BID**

NAME OF THE WORK: 2. Supply of **ICT & Audio Equipments** under RUSA grant, Bahona College

Name of the Firm:

Name of owner/ Partner/ Director;

Address:

Mobile No:

\*Please provide specification,s Model & Band separately against the item and attach the specifications sheet and the OEM Authorization letter of the Company

SI No	Equipments with Specifications	Make	Rate per unit (in Rupees & figure) including GST	Remarks*
1	LAPTOP Computer Intel Core3 7 <sup>th</sup> Gen/ 4GB RAM/ 1TB HDD/15.6 inch LED/ Windows 10 Genuine	HP/ Lenovo/ Dell/ Acer		
2	Interactive white Board (Inbuilt) IR Scratch resistant ceramic surface for smooth writing Size 78 inches diagonal	GLOBUS/ AVECO eGURU/CLEVERTOUCH /Any reputed Company		
3	<b>Short Throw Projector</b> DLP XGA/3000 lumen/ Resolution 1024X768/ Contrast ratio 20000:1	Sony/ BenQ/ Panasonic/ Epson/ Any Reputed Band		
4	Normal Projector DLP XGA/ 3000 lumen/ Resolution 1024X768/ Contrast ratio 20000:1	Sony/ BenQ/ Panasonic/ Epson/ Any Reputed Band		

5	Smart Interactive Board 65 inch Diagonal, Resolution 3840X2160, A53 Quad Core 1.2 Hz CPU, 2GB RAM DDR#, 16GB emmc, 20 Points touch & 10 point writing	Any international Reputed Band		
6	PA LECTERN SYSTEM- PODIUM 40 WATTS Gooseneck condenser microphone, built-in VHF wireless diversity receiver, VHF handheld wireless transmitter with Speakers	AHUJA/ Any Reputed Company		
7	(a) POWER AMPLIFIER 325 WATT, SSB120DX (b) PA VHF WIRELESS MICROPHONE.520VL (c) Head Band Microphone (d) PA WALL SPEAKER 30WATT SMX620T(2nos) (e) Speaker wire 50 mtr coil	AHUJA/ Any Reputed Company Equivalent		
8	<b>Portable PA amplifier</b> 20 Watt, Model : WP-220	AHUJA/ Equivalent		
9	<b>White Board (Best Quality)</b>	NOVA/ Any reputed Company		

Date:

Place:

Signature of authorized person.

Full Name:  
Company's seal